R&A SCOTT
AUTO SERVICES LIMITED



MINOR SERVICE

Customers Name:	**Vehicle Registration Number:**
Date:	**Vehicle Make:**
W.I.P. Number:	**Vehicle Mileage:**

Cam Belt Change Recommendation:	**PLEASE CHECK YOUR SERVICE HISTORY & KEEP YOUR CAM BELT RENEWAL UP TO DATE. SERIOUS ENGINE DAMAGE MAY OCCUR IF THE CAM BELT FAILS.**

√ = Completed. X = Requires Further Attention. N/A = Not Applicable. OBS = Observation.

1. Fit Protective Seat Cover & Floor Mats	

2. Change engine oil & filter	

3. Check & Top-up following as required

Transmission oils	
Axle / Hub oils	
Screenwash & additive	
Coolant level	
Antifreeze protection to	
Power steering fluid	
Battery electrolyte level	
Clutch fluid	
Brake fluid	

4. Check, adjust & report as required

Tyres -Size / condition / pressures	
Lights operation	
Horn operation	
Wiper blades & windscreen washer operation	
Alternator drive belt	

5. Visual check brake pads & linings without removing wheels (Report if not possible)	

6. Carry out roller brake test	

7. Grease / Lubricate

Oil can points	
Chassis points	

8. Final Checks

Attach "Wheel Off Sticker" if applicable	
Reset Service Light	
Road Test	
Remove Protective Seat Cover & Floor Mats	

Record Faults/Advice:

Vehicle Tyre Size:

Sevice Carefully Completed by:

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